



University of Louisiana at Lafayette Personnel Action Form

Official Hire Date (HR USE ONLY)

Full Name (Last, First, MI) Department Name Job Title Supervisor for this Position Assigned Department #

CLID/SSN Date of Birth Proposed Effective Date EEO# or ReqID New Position: (If No, Incumbent TBN)

Street: City State ZIP

Contact Email: Home Phone:

RECEIVED

JUL 19 2018

JUL - 2 2018

OFFICE OF FACULTY AFFAIRS

ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

New Hire Rehire Continuing Appointment (Attach Resume/Application) Transfer in? Full Time Part Time Percent Employed Classified Unclassified Probational Staff Permanent Academic/Faculty WAE (1245 hours max) Tenure Track? Emergency Temporary End Date:

Temporary (Pooled Position/Adjunct)

From To: Full Time Part Time Percent Employed Staff Academic/Faculty Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant Graduate Research Assistant Graduate Assistant Graduate Student (Hourly) Student Worker (Hourly) Doctoral Fellow Masters Fellow Tuition Waiver Only Federal Work Study

Appointment Period: Fall Semester Spring Semester Summer Session Other: Fall Break Spring Break Summer Break

# of hours working per week:

Office of the President

Job Change/Modify Appointment Department Change Promotion (Classified only) Position Change Probation to Permanent LWOP LWLP Interim Appointment Granted Not Granted From: To: From: To:

Salary Adjustment/Pay Rate Change (attach justification)

Base Pay Variable Pay Extra Compensation Special Pay Other Summer Pay

Home Dept Supervisor Approval: (For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment

Resignation Retirement Death Transfer Out to: Dismissal Expiration of Appointment Cancellation of Appointment

WORKLOAD AY

Table with columns: Sem, Course#, Sec.#, Credit, Course Title. Includes a row for Activities (i.e. advising, research, scholarship).

COMMENTS/JUSTIFICATION:

Promotion to Master Instructor effective August 1, 2018

\$ 46,018 + 1,000

Pay Rate: \$ 47,018.00 Indicate if: Hourly Monthly Academic Year (9 mo.) Annual Year (12 mo.) Does Not Earn Leave Semester Other

Funding Source:

Main Operating Account: 1000-2540-10 100.00 % Other: % Other: % Other: % Other: % 100.00 %

Adjunct Faculty Funds: Graduate Assistant, Tuition Waiver: Yes No Dept. # Charged

Tenure Probationary Period: Tenure Review Code: (PROVOST OFFICE USE ONLY)

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JUL 18 2018

Vice President for Academic Affairs



Reset Form

**EDUCATIONAL DEGREES:**  
 Degree MA Date 8/2001 University Bowling Green Major Area 5 Engi

Total years of full-time teaching experience (excluding G.A.): \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_  
 Total years of other professional-related experience: \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_

**List Recent Related Positions:**

Dates to	Employer	Position
_____ to _____	_____	_____
_____ to _____	_____	_____
_____ to _____	_____	_____

If employed previously at UL Lafayette, indicate date \_\_\_\_\_ Department \_\_\_\_\_

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

**DEGREE DESIGNATIONS (Budgetary Purposes):** [B; M; M+1; M+2; ABD; D] \_\_\_\_\_

**Personnel Action Form Approvals**

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	_____	_____	_____
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	_____	_____	_____
(3) Dean of College (if Applicable)	<u>Jordan Kellner</u>	<u>[Signature]</u>	<u>6-26-18</u>
(4) Dean of Graduate School (if Applicable)	<u>Dr. Mary Farmer-Kaiser</u>	_____	<u>APPROVED</u>
(5) Faculty Affairs (Academic Affairs Only)	<u>Robert McKinney</u>	<u>[Signature]</u>	<u>JUL 03 2018</u>
(6) CHRO/EEO:	<u>Paul D. Thomas</u>	<u>[Signature]</u>	<u>7/5/18</u>
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	<u>Budget/Finance</u>	<u>[Signature]</u>	<u>7-6-18</u>
(8) Vice President:	_____	_____	_____
(9) Provost (if Applicable)	_____	<u>[Signature]</u>	_____
(10) President:	<u>Dr. E. Joseph Savoie</u>	_____	<u>7/20/18</u>
(11) Vice President, Administration:	<u>Jerry Luke LeBlanc</u>	<u>[Signature]</u>	<u>7/16/18</u>


**For HR & Budget Use Only:**

Position Information: Incumbent CLID: \_\_\_\_\_ EEO Number: \_\_\_\_\_  
 Job Code \_\_\_\_\_ Position Number \_\_\_\_\_  
 Position Title \_\_\_\_\_  
 FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_  
 Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_

Update rank on PEFACT, title on POSN & JOBS



RECEIVED


APR 20 2018
**University of Louisiana at Lafayette**
Official Hire Date  
(HR USE ONLY)  
Ray P. Authement  
College of Sciences
**Personnel Action Form**

Full Name (Last, First, MI) (Ph.D.) CLID/SSN \_\_\_\_\_  
 Department Name Biology Date of Birth \_\_\_\_\_  
 Job Title Assistant Professor Proposed Effective Date 01/01/2019  
 Supervisor for this Position Paul Leberg APR 24 2018 EEO# EEO SC 8-17  
 Assigned Department # 2710 New Position:  Yes  No  
 (If No, Incumbent TBN) Neigel 999204

Street: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Home Phone: \_\_\_\_\_  
APR 24 2018

**OFFICE OF  
FACULTY AFFAIRS**

**ACTION TO BE TAKEN (Choose ONLY one of the four in bold)**

**New Hire**  Rehire  **Continuing Appointment** (Attach Resume/Application)  
 Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_  
 Full Time  Part Time Percent Employed \_\_\_\_\_ %  
 Classified  Unclassified  
 Probational  Staff  
 Permanent  Academic/Faculty -  
 WAE (1245 hours max) **Tenure Track?**  Yes  No  
 Emergency Temporary End Date: \_\_\_\_\_

**Temporary (Pooled Position/Adjunct)**  
 From \_\_\_\_\_ To: \_\_\_\_\_  
 Full Time  Part Time Percent Employed \_\_\_\_\_ %  
 Staff  
 Academic/Faculty  
 Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant  Doctoral Fellow  
 Graduate Research Assistant  Masters Fellow  
 Graduate Assistant  Tuition Waiver Only  
 Graduate Student (Hourly)  Federal Work Study  
 Student Worker (Hourly)

Appointment Period:  
 Fall & Spring Semester  Fall Semester  Fall Break  
 Spring Semester  Spring Semester  Spring Break  
 Summer Session  Summer Session  Summer Break  
 Other: \_\_\_\_\_

# of hours working per week: \_\_\_\_\_

**Job Change/Modify Appointment**  
 Department Change  Interim Appointment  
 Promotion (Classified only)  
 Position Change  
 Probation to Permanent  Granted  Not Granted  
 LWOP From: \_\_\_\_\_ To: \_\_\_\_\_  
 LWP From: \_\_\_\_\_ To: \_\_\_\_\_

**Salary Adjustment/Pay Rate Change (attach justification)**  
 Base Pay  Special Pay  
 Variable Pay  Other  
 Extra Compensation  Summer Pay

Home Dept Supervisor Approval: \_\_\_\_\_  
(For Extra Comp Only)

**Termination/Agency Transfer Out/Cancel Appointment**  
 Resignation  Dismissal  
 Retirement  Expiration of Appointment  
 Death  Cancellation of Appointment  
 Transfer Out to: \_\_\_\_\_

TEACHING WORKLOAD		
Course	Section	Credit
Biol 321	001	3

**COMMENTS/JUSTIFICATION:**

Hired to replace Dr. Neigel who has retired.

MAY 1 2018

Pay Rate: \$ 81,000.00 Indicate If:  Hourly  Academic Year (9 mo.)  Semester  
 Monthly  Annual Year (12 mo.)  Other \_\_\_\_\_  
 Does Not Earn Leave

**Funding Source:**  
 Main Operating Account: 1000 2710 \_\_\_\_\_ 100.00 % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Adjunct Faculty Funds:  Graduate Assistant, Tuition Waiver:  Yes  No Dept. # Charged 2710

Tenure Probationary Period: 4 years Tenure Review Code: 01225  
 (PROVOST OFFICE USE ONLY)



Reset Form

**EDUCATIONAL DEGREES:**

Degree	Date	University	Major Area
BS	05/2007	University of Tennessee, Knoxville	Ecology and Evolutionary Biology
PhD	05/2012	University of Tennessee, Knoxville	Ecology and Evolutionary Biology

Total years of full-time teaching experience (excluding G.A.): 0  
 Of the total, list number of years at UL Lafayette: 0 Other: 0

Total years of other professional-related experience: 5.75  
 Of the total, list number of years at UL Lafayette: 0 Other: 5.75

**List Recent Related Positions:**

Dates	Employer	Position
08/2014 to	Rutgers University	Postdoctoral Associate
01/2014 to 05/2014	University of Tennessee, Knoxville	Instructor
06/2012 to 12/2013	University of Tennessee, Knoxville	Postdoctoral Associate

If employed previously at UL Lafayette, indicate date NA Department NA

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: U of Tenn / Knoxville by: 11.1.18

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] D

Personnel Action Form Approvals

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	<u>Paul Leberg</u>		<u>8/28/2017 8/12/18</u>
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	<u>Paul Leberg</u>		<u>4/12/18</u>
(3) Dean of College (If Applicable)	<u>Dr. Azmy Ackleh</u>		<u>4-23-18</u>
(4) Dean of Graduate School (If Applicable)	<u>Not Applicable</u>		<u>-</u>
(5) Faculty Affairs (Academic Affairs Only)	<u>Robert McKinney</u>		<u>4.30.18</u>
(6) CHRO/EEO:	<u>Paul D. Thomas</u>		<u>5/4/18</u>
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	<u>Budget/Finance</u>		<u>5/4/18</u>
(8) Vice President:			
(9) Provost (If Applicable)			<u>5/18/18</u>
(10) President:	<u>Dr. E. Joseph Savoie</u>		
(11) Vice President, Administration:	<u>Jerry Luke LeBlanc</u>		<u>5/7/18</u>

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: 00053119 EEO Number: SC 8-17

Job Code \_\_\_\_\_ Position Number 999204

Position Title Assistant Professor

FLSA  Exempt  Non-Exempt F1 Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_

NO requisition in Cornerstone  
 Change title on NBARJOB or NBARJOB





06/01/17: J. Leblanc, Provost, McKinney, M. Francis, D. Calais, D. Castille, T. Menard, HR

# University of Louisiana at Lafayette

## Personnel Action Form

Official Hire Date  
(HR USE ONLY)

7-1-17

**RECEIVED**

II Name (Last, First, MI) \_\_\_\_\_  
 Department Name BI Moody III College of Business Adminis.  
 Job Title Dean & Professor  
 Supervisor for this Position Dr. David Danahar  
 Assigned Department # 2201

**JUN 15 2017**

Office of the President  
(If No, Incumbent TBN)

CLID/ SSN \_\_\_\_\_  
 Date of Birth 04/04/1969  
 Proposed Effective Date 07/01/2017  
 EEO# BA 10-15  
 Yes  No  
 TBN John

Street: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
 City \_\_\_\_\_ state \_\_\_\_\_ ZIP \_\_\_\_\_ Home Phone: \_\_\_\_\_

### ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

**New Hire**  Rehire  Continuing Appointment (Attach Resume/Application)  
 Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_  
 Full Time  Part Time Percent Employed 100.00 %  
 Classified  Unclassified  
 Probational  Staff  
 Permanent  Academic/Faculty -  
 WAE (1245 hours max) Tenure Track?  Yes  No  
 Emergency Temporary → End Date: \_\_\_\_\_

**Temporary (Pooled Position/Adjunct)**  
 From \_\_\_\_\_ To: \_\_\_\_\_  
 Full Time  Part Time Percent Employed \_\_\_\_\_ %  
 Staff  
 Academic/Faculty  
 Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant  Doctoral Fellow  
 Graduate Research Assistant  Masters Fellow  
 Graduate Assistant  Tuition Waiver Only  
 Graduate Student (Hourly)  Federal Work Study  
 Student Worker (Hourly)  
 Appointment Period:  Fall Semester  Fall Break  
 Fall & Spring Semester  Spring Semester  Spring Break  
 Summer Session  Summer Break  
 Other \_\_\_\_\_  
 # of hours working per week \_\_\_\_\_

**OFFICE OF HUMAN RESOURCES**  
**RECEIVED**  
 MAY 23 2017

Job Change/Modify Appointment  
 Department Change  Interim Appointment  
 Promotion (Classified only)  
 Position Change (Resignation template)  
 Probation to Permanent  Granted  Not Granted  
 LWOP From: \_\_\_\_\_ To: \_\_\_\_\_  
 LWP From: \_\_\_\_\_ To: \_\_\_\_\_

Salary Adjustment/Pay Rate Change (attach justification)  
 Base Pay  Special Pay  
 Variable Pay  Other  
 Extra Compensation  Summer Pay  
 Home Dept Supervisor Approval: \_\_\_\_\_  
 (For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment  
 Resignation  Dismissal  
 Retirement  Expiration of Appointment  
 Death  Cancellation of Appointment  
 Transfer Out to: \_\_\_\_\_

TEACHING WORKLOAD		
Course	Section	Credit

**RECEIVED**  
 MAY 04 2017  
**OFFICE OF FACULTY AFFAIRS**

**RECEIVED**  
 MAY 2 2017  
**OFFICE OF HUMAN RESOURCES**

Pay Rate: \$ 232,500.00 Indicate If:  Hourly  Academic Year (9 mo.)  Semester  
 Monthly  Annual Year (12 mo.)  Other  
 Does Not Earn Leave

Funding Source:  
 Main Operating Account: 2201 100.00 % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: 100.00 %  
 Adjunct Faculty Funds:  Graduate Assistant, Tuition Waiver:  Yes  No Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: Tenured (Management) Tenure Review Code: \_\_\_\_\_  
 (PROVOST OFFICE USE ONLY)



**EDUCATIONAL DEGREES:**

Degree	Date	University	Major Area
Ph.D.	06/2005	Auburn University	Management
M.A.	12/1993	University of Tulsa	Industrial/Organizational Psyc
B.A.	05/1991	University of Southern Mississippi	Psycholoav

Total years of full-time teaching experience (excluding G.A.): 12  
 Of the total, list number of years at UL Lafayette: 0 Other: 12

Total years of other professional-related experience: 19  
 Of the total, list number of years at UL Lafayette: 0 Other: 19

**List Recent Related Positions:**

Dates	Employer	Position
07/2014 to	University of Southern Mississippi	Assoc. Dean/Operations & Accred.
08/2012 to	University of Southern Mississippi	Associate Professor, Management
01/2011 to	Becton Management Solutions	President/Owner

If employed previously at UL Lafayette, indicate date \_\_\_\_\_ Department \_\_\_\_\_

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: Auburn Univ. by: 7.6.17

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] D

**Personnel Action Form Approvals**

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	Melissa Francis	<i>Melissa Francis</i>	4/26/17
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	_____	_____	_____
(3) Dean of College (If Applicable)	_____	_____	_____
(4) Dean of Graduate School (If Applicable)	Dr. Mary Farmer-Kaiser	_____	_____
(5) Faculty Affairs (Academic Affairs Only)	Robert McKinney	<i>Robert McKinney</i>	5.15.17
(6) CHRO/EEO:	Paul D. Thomas	<i>Paul D. Thomas</i>	5/26/17
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	Budget/Finance	<i>Position is budgeted @ \$25000 awh</i>	_____
(8) Vice President:	_____	_____	_____
(9) Provost (If Applicable)	_____	<i>HA Hancock</i>	4/27/17
(10) President:	Dr. E. Joseph Savoie	<i>E. Joseph Savoie</i>	6/19/17
(11) Vice President, Administration:	Jerry Luke LeBlanc	<i>Jerry Luke LeBlanc</i>	5/31/17

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: \_\_\_\_\_ EEO Number: \_\_\_\_\_

Job Code \_\_\_\_\_ Position Number \_\_\_\_\_

Position Title \_\_\_\_\_

FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_





8/13/18: J. Leblanc, D. Calais, Payroll, HR, Provost, McKinney, Ackleh, Chu, Istre

JUL 25 2018

# University of Louisiana at Lafayette

## Personnel Action Form

Official Hire Date  
(HR USE ONLY)

Full Name (Last, First, MI)

Department Name

Job Title

Supervisor for this Position

Assigned Department #

School of Computing and Informatics

Instructor ET

Dr. Chee-Hung Henry Chu

2750

JUL 31 2018

ULID or SSN

Date of Birth

Proposed Effective Date 08/15/2018 8/1/18

EEO# or ReqID Req. 390

New Position: Yes  No

(If No, Incumbent TBN)

Street:

Contact Email:

City

State ZIP

Home Phone:

JUL 27 2018

OFFICE OF  
FACULTY AFFAIRS

### ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

**New Hire**  Rehire  Continuing Appointment (Attach Resume/Application)

Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_

Full Time

Part Time

Percent Employed \_\_\_\_\_ %

Classified

Unclassified

Probational

Staff

Permanent

Academic/Faculty -

WAE (1245 hours max) Tenure Track?  Yes  No

**Emergency Temporary** End Date: 05/10/2019

**Temporary (Pooled Position/Adjunct)**

From \_\_\_\_\_ To: \_\_\_\_\_

Full Time  Part Time Percent Employed \_\_\_\_\_ %

Academic/Faculty

Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant

Doctoral Fellow

Graduate Research Assistant

Masters Fellow

Graduate Assistant

Tuition Waiver Only

Student Worker

Federal Work Study

Appointment Period:

Fall Semester

Fall Break

Fall & Spring Semester

Spring Semester

Spring Break

Summer Session

Summer Break

Other: \_\_\_\_\_

# of hours working per week: \_\_\_\_\_

Job Change/Modify Appointment

Department Change

Interim Appointment

Promotion (Classified only)

Position Change/Reallocation

Probation to Permanent  Granted  Not Granted

LWOP

From: \_\_\_\_\_

To: \_\_\_\_\_

LWP

From: \_\_\_\_\_

To: \_\_\_\_\_

Salary Adjustment/Pay Rate Change (attach justification)

Base Pay

Special Pay

Variable Pay

Other

Extra Compensation

Summer Pay

Home Dept Supervisor Approval:  
(For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment

Resignation

Dismissal

Retirement

Expiration of Appointment

Death

Cancellation of Appointment

Transfer to: \_\_\_\_\_

### WORKLOAD AY

Sem Course# Sec.# Credit Course Title

F 150 3 3 CMPS: Introduction to CMPS

F 260 1 3 CMPS: Intro to Data Structures & Software Design

F 101 1 3 INFX: Informatics Fundamentals

S 150 3 3 CMPS: Introduction to CMPS

S 250 2 3 CMPS: Intro to Data Structures & Software Design

Activities (i.e. advising, research, scholarship)

RECEIVED

### COMMENTS/JUSTIFICATION:

SP 2019, CMPS 359, Section 2, (3 cr), Topics in Software Development: Virtual Reality  
SP 2019, INFX 101, Section 1, (3 cr), Informatics Fundamentals

AUG - 9 2018

Vice President  
for Academic Affairs

Pay Rate: \$ 53,000 - 18

Indicate If:

Hourly

Monthly

Academic Year (9 mo.)

Annual Year (12 mo.)

Does Not Earn Leave

Semester

Other

### Funding Source:

Main Operating Account: 2750

Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ % Other: 0.00 %

Adjunct Faculty Funds:

Graduate Assistant, Tuition Waiver:  Yes  No

Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: n-a

Tenure Review Code: \_\_\_\_\_

(PROVOST OFFICE USE ONLY)

ma



**EDUCATIONAL DEGREES:**

Degree	Date	University	Major Area
MS ✓	12/2007	UL Lafayette	Computer Science ✓
MS	08/2005	Nicholls State University	Applied Mathematics
BS	12/2004	Nicholls State University	Computer Science

Total years of full-time teaching experience (excluding G.A.): 0  
 Of the total, list number of years at UL Lafayette: 0 Other: N/A

Total years of other professional-related experience: 3  
 Of the total, list number of years at UL Lafayette: 0 Other: N/A

**List Recent Related Positions:**

Dates	Employer	Position
06/2002 to 08/2005	Comerstone IT	Network Engineer
to		
to		

If employed previously at UL Lafayette, indicate date N/A Department N/A

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

**DEGREE DESIGNATIONS (Budgetary Purposes):** [B; M; M+1; M+2; ABD; D] M+2

**Personnel Action Form Approvals**

**Routing Order**

	Print Name	Signature	Submission Date
(1) Submitted By:	Winona Leager Istre	<i>Winona Leager Istre</i>	07/25/2018
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	Dr. Chee-Hung Henry Chu	<i>Henry Chu</i>	07/25/2018
(3) Dean of College (if Applicable)	Dr. Azmy Ackleh	<i>Azmy Ackleh</i>	7-25-18
(4) Dean of Graduate School (if Applicable)	Dr. Mary Farmer-Kaiser	<i>Mary Farmer-Kaiser</i>	APPROVED
(5) Faculty Affairs (Academic Affairs Only)	Robert McKinney	<i>Robert McKinney</i>	JUL 30 2018
(6) CHRO/EEO: <i>on</i>	Paul D. Thomas	<i>Paul D. Thomas</i>	7/31/18
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	Budget/Finance	<i>Debrae Hays</i>	8-2-18
(8) Vice President:			
(9) Provost (if Applicable)		<i>Jaimie Zehner</i>	8/9/18
(10) President:	Dr. E. Joseph Savole		
(11) Vice President, Administration:	Jerry Luke LeBlanc	<i>Jerry Luke LeBlanc</i>	8/7/18

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: C00256542 EEO Number: Reg 390 F9  
 Job Code: 25-1021 Position Number: 999753  
 Position Title: \_\_\_\_\_  
 FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_  
 Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_





**RECEIVED**  
**SEP 20 2018**

**University of Louisiana at Lafayette**  
**Personnel Action Form**

Official Hire Date  
 (HR USE ONLY)

Full Name (Last, First, Middle Initial): Chad Parker **SEP 6 2018** CLID/SSN \_\_\_\_\_  
 Department Name: History Date of Birth \_\_\_\_\_  
 Job Title: Adjunct Instructor Proposed Effective Date: 08/15/2018  
 Supervisor for this Position: Chad Parker EEO# \_\_\_\_\_  
 Assigned Department #: 2508 New Position:  Yes  No  
 (If No, Incumbent TBN) \_\_\_\_\_

Street: \_\_\_\_\_ Contact Email: \_\_\_\_\_ **AUG 30 2018**  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
**OFFICE OF FACULTY AFFAIRS**

**ACTION TO BE TAKEN (Choose ONLY one of the four in bold)**

New Hire  Rehire  Continuing Appointment (Attach Resume/Application)  
 Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_  
 Full Time  Part Time Percent Employed \_\_\_\_\_ %  
 Classified  Unclassified  
 Probational  Staff  
 Permanent  Academic/Faculty -  
 WAE (1245 hours max) Tenure Track?  Yes  No  
 Emergency Temporary End Date: \_\_\_\_\_

**Temporary (Pooled Position/Adjunct)**  
 From: 08/15/2018 To: 12/14/2018  
 Full Time  Part Time Percent Employed 40.00 %  
 Staff  
 Academic/Faculty  
 Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant  Doctoral Fellow  
 Graduate Research Assistant  Masters Fellow  
 Graduate Assistant  Tuition Waiver Only  
 Graduate Student (Hourly)  Federal Work Study  
 Student Worker (Hourly)  
 Appointment Period:  
 Fall Semester  Fall Break  
 Fall & Spring Semester  Spring Semester  Spring Break  
 Summer Session  Summer Break  
 Other: \_\_\_\_\_  
 # of hours working per week: \_\_\_\_\_

Job Change/Modify Appointment  
 Department Change  Interim Appointment  
 Promotion (Classified only)  
 Position Change  
 Probation to Permanent  Granted  Not Granted  
 LWOP From: \_\_\_\_\_ To: \_\_\_\_\_  
 LWP From: \_\_\_\_\_ To: \_\_\_\_\_

Salary Adjustment/Pay Rate Change (attach justification)  
 Base Pay  Special Pay  
 Variable Pay  Other  
 Extra Compensation  Summer Pay  
 Home Dept Supervisor Approval: \_\_\_\_\_  
 (For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment  
 Resignation  Dismissal  
 Retirement  Expiration of Appointment  
 Death  Cancellation of Appointment  
 Transfer Out to: \_\_\_\_\_

**TEACHING WORKLOAD**

Course	Section	Credit
HIST 221 (12)	HS1	3
HIST 221 (14)	HS2	3

**COMMENTS/JUSTIFICATION:** \_\_\_\_\_ **SEP 06 2018**  
**OFFICE OF FACULTY AFFAIRS**

Pay Rate: \$ 1,300.00 Indicate If:  Hourly  Academic Year (9 mo.)  Semester FALL 2018  
 Monthly  Annual Year (12 mo.)  Other \_\_\_\_\_  
 Does Not Earn Leave

Funding Source: Account # 2628-2040-610106-10  
 Main Operating Account: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: Account # above 100.00 % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
 Other: \_\_\_\_\_ % 100.00 %  
 Adjunct Faculty Funds:  Graduate Assistant, Tuition Waiver:  Yes  No Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: N/A Tenure Review Code: \_\_\_\_\_  
 (PROVOST OFFICE USE ONLY)

*mg*



Reset Form

**EDUCATIONAL DEGREES:**

Degree	Date	University	Major Area
BA	12/1990	Univ. Of Southwestern LA	History
MA	12/1992	Univ. of Southwestern LA	History

Total years of full-time teaching experience (excluding G.A.): \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_

Total years of other professional-related experience: \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_

List Recent Related Positions:

Dates	Employer	Position
08/2003 to 08/1994	St. Thomas More High School	Hist Department Chair/Instructor
08/1994 to 05/2003	Academy of Sacred Heart	History Instructor
08/1993 to 05/1994	Univ. of Southwestern LA	History Adjunct


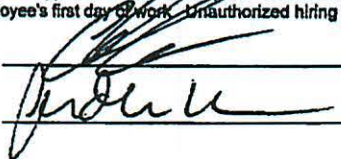
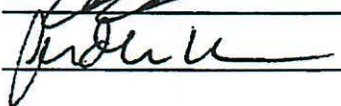


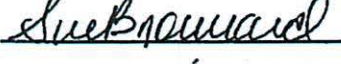
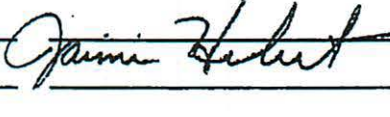

If employed previously at UL Lafayette, indicate date: 05/2018 Department: History

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] M

Personnel Action Form Approvals

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	<u>Amanda Doyle</u>		<u>08/28/2018</u>
<small>By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.</small>			
(2) Department Head/Director:	<u>Chad Parker</u>		<u>8/28/18</u>
(3) Dean of College (if Applicable)	<u>Jordan Kellman</u>		<u>8-30-18</u>
(4) Dean of Graduate School (if Applicable)	<u>Not Applicable</u>		
(5) Faculty Affairs (Academic Affairs Only)	<u>Robert McKinney</u>		<u>9.10.2018</u>
(6) CHRO/EEO: <i>son</i>	<u>Paul D. Thomas</u>		<u>9/11/18</u>
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	<u>Budget/Finance</u>		<u>9/12/18</u>
(8) Vice President:			
(9) Provost (if Applicable)			<u>9/26/18</u>
(10) President:	<u>Dr. E. Joseph Savoie</u>		
(11) Vice President, Administration:	<u>Jerry Luke LeBlanc</u>		<u>9/21/18</u>

For HR & Budget Use Only:

Position Information: Incumbent CLID: \_\_\_\_\_ EEO Number: \_\_\_\_\_

Job Code \_\_\_\_\_ Position Number \_\_\_\_\_

Position Title \_\_\_\_\_

FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_





6/18: J. Leblanc, D. Calais, Payroll, HR, Provost, McKinney, Roberts, Sheppard

# University of Louisiana at Lafayette

## Personnel Action Form

APPROVED  
JUN 07 2018

Official Hire Date (HR USE ONLY)

Full Name (Last, First, MI)  
Department Name  
Job Title  
Supervisor for this Position  
Assigned Department #

Curriculum and Instruction  
**Visiting Assistant Professor**  
Dr. Peter Sheppard  
1000-2320

CLID/SSN  
Date of Birth  
Proposed Effective Date **JUN - 5 2018**  
EEO# or ReqID **Req 226**  
New Position:  Yes  No  
(If No, Incumbent TBN) TBN-Mayers

Street: \_\_\_\_\_ Contact Email: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Home Phone: \_\_\_\_\_

**MAY 16 2018**  
OFFICE OF FACULTY AFFAIRS

### ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

**New Hire**  Rehire  Continuing Appointment (Attach Resume/Application)  
Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_  
 Full Time  Part Time  
 Classified  Unclassified  
 Probational  Staff  
 Permanent  Academic/Faculty -  
 WAE (1245 hours max) Tenure Track? Yes  No  No  
 Emergency Temporary End Date: **5/17/19**

**Temporary (Pooled Position/Adjunct)**  
From \_\_\_\_\_ To: \_\_\_\_\_  
 Full Time  Part Time Percent Employed \_\_\_\_\_ %  
 Staff  
 Academic/Faculty  
 Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant  Doctoral Fellow  
 Graduate Research Assistant  Masters Fellow  
 Graduate Assistant  Tuition Waiver Only  
 Graduate Student (Hourly)  Federal Work Study  
 Student Worker (Hourly)  
Appointment Period:  Fall Semester  Fall Break  
 Fall & Spring Semester  Spring Semester  Spring Break  
 Summer Session  Summer Break  
 Other: \_\_\_\_\_  
# of hours working per week: \_\_\_\_\_

Job Change/Modify Appointment  
 Department Change  Interim Appointment  
 Promotion (Classified only)  
 Position Change  
 Probation to Permanent  Granted  Not Granted  
 LWOP From: \_\_\_\_\_ To: \_\_\_\_\_  
 LWP From: \_\_\_\_\_ To: \_\_\_\_\_

Salary Adjustment/Pay Rate Change (attach justification)  
 Base Pay  Special Pay  
 Variable Pay  Other  
 Extra Compensation  Summer Pay  
Home Dept Supervisor Approval: \_\_\_\_\_  
(For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment  
 Resignation  Dismissal  
 Retirement  Expiration of Appointment  
 Death  Cancellation of Appointment  
 Transfer Out to: \_\_\_\_\_

WORKLOAD BY

Sem	Course#	Sec.#	Credit	Course Title
FALL	READ	410-001	3	
FALL	READ	410-002	3	
FALL	READ	520-001	3	

RECEIVED JUN 15 2018  
Vice President for Academic Affairs

Activities (i.e. advising, research, scholarship)

### COMMENTS/JUSTIFICATION:

To be hired for academic year 8-1-2018-May, 2019 as Visiting Assistant Professor in Curriculum and Instruction Department replacing Dr. Edith Mayers who is retiring.

Pay Rate: \$ **58,000.00** Indicate If:  Hourly  Academic Year (9 mo.)  Semester  
 Monthly  Annual Year (12 mo.)  Other  
 Does Not Earn Leave

Funding Source:  
Main Operating Account: 1000-2320 100% Other: \_\_\_\_\_ %  
Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
Other: \_\_\_\_\_ % Other: \_\_\_\_\_ %  
Other: \_\_\_\_\_ % Other: 0%  
Adjunct Faculty Funds:  Graduate Assistant, Tuition Waiver:  Yes  No Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: n.a. Tenure Review Code: \_\_\_\_\_  
(PROVOST OFFICE USE ONLY)



Received in May 2018

per Ann Voce, Ptr Sheppard's Admin Ass't (C&I)

**EDUCATIONAL DEGREES:**

Degree	Date	University	Major Area
PHD	2018	University of Virginia at Charlottesville, VA	C & I and Special Education
M.S.	2012	Duquesne University, Pittsburgh, PA	Educational Studies
B.A.	2007	Bucknell University, Lewisburg, PA	English and Education

Total years of full-time teaching experience (excluding G.A.): 6 years  
 Of the total, list number of years at UL Lafayette: 0 Other: \_\_\_\_\_  
 Total years of other professional-related experience: 5  
 Of the total, list number of years at UL Lafayette: 0 Other: \_\_\_\_\_

List Recent Related Positions:

Dates	Employer	Position
1/2014 to 5/2018	University of Virginia	Academic Coordinator, teacher, ter
8/2013 to 6/2018	University of Virginia	Graduate Research Assistant
8/2013 to 12/2014	University of Virginia	University Supervisor

If employed previously at UL Lafayette, indicate date N/A Department \_\_\_\_\_

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: UVA by: 7.31.2018

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] D

Personnel Action Form Approvals

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	Dr. Peter Sheppard		5-16-18
<small>By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.</small>			
(2) Department Head/Director:	Dr. Peter Sheppard		5-16-18
(3) Dean of College (If Applicable)	Dr. Nathan Roberts		5-16-18
(4) Dean of Graduate School (If Applicable)	Dr. Mary Farmer-Kaiser	_____	_____
(5) Faculty Affairs (Academic Affairs Only)	Robert McKinney		5.21.18
(6) CHRO/EEO: <u>GM</u>	Paul D. Thomas		6/1/18
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	Budget/Finance		6-12-18
(8) Vice President:	_____	_____	_____
(9) Provost (If Applicable)	_____		6/20/18
(10) President:	Dr. E. Joseph Savoie	_____	_____
(11) Vice President, Administration:	Jerry Luke LeBlanc		6/16/18

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: C00252284 EEO Number: Req 226 F9  
 Job Code: 25-1081 Position Number: 999273  
 Position Title: Visiting Asst Prof  
 FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_  
 Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_







**EDUCATIONAL DEGREES:**

Degree: Bachelor of Journalism Date: Sp 1962 University: LSU Major Area: Journalism

Total years of full-time teaching experience (excluding G.A.): 13 lecturer  
 Of the total, list number of years at UL Lafayette: 13 43 Other: \_\_\_\_\_

Total years of other professional-related experience: \_\_\_\_\_ Other: \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_

List Recent Related Positions:

Dates	Employer	Position
<u>9-1-1982 to April 2004</u>	<u>UL Lafayette</u>	<u>Advisor to Yearbook + Vermin</u>
<u>2004 to 2017</u>	<u>Director of Student Publications / Lecturer</u>	<u>UL-Lafayette</u>

If employed previously at UL Lafayette, indicate date: 2004-2017 Department: CMCN

Candidate meets the SACS teaching criteria at the:  By degree (Undergraduate Only)  Undergraduate and Graduate Level  
 By other competency (Undergraduate Only)  Does not include instruction

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] \_\_\_\_\_

**Personnel Action Form Approvals**

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	_____	_____	_____
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	<u>LUCIAN DINU</u>	<u>[Signature]</u>	<u>8-11-2017</u>
(3) Dean of College (If Applicable)	<u>Jordan Kellman</u>	<u>[Signature]</u>	<u>8-15-17</u>
(4) Dean of Graduate School (If Applicable)	<u>Not Applicable</u>	_____	_____
(5) Faculty Affairs (Academic Affairs Only)	<u>Not Applicable</u>	<u>[Signature]</u>	<u>8.17.17</u>
(6) CHRO/EEO: <u>SM</u>	<u>Paul D. Thomas</u>	<u>[Signature]</u>	<u>9/13/17</u>
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	<u>Budget/Finance</u>	<u>[Signature]</u>	<u>9-15-17</u>
(8) Vice President:	<u>Dr. David Danahar</u>	<u>[Signature]</u>	<u>9/18/17</u>
(9) Provost (If Applicable)	<u>Dr. David Danahar</u>	_____	_____
(10) President:	<u>Dr. E. Joseph Savoie</u>	_____	_____
(11) Vice President, Administration:	<u>Jerry Luke LeBlanc</u>	<u>[Signature]</u>	<u>9/10/17</u>

Deferred Pay

Position Information: Incumbent CLID: \_\_\_\_\_ EEO Number: \_\_\_\_\_ F9

Job Code: \_\_\_\_\_ Position Number: 999568

Position Title: \_\_\_\_\_

FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_





Original to President

University of Louisiana at Lafayette

Personnel Action Form

RECEIVED

Official Hire Date

(HR USE ONLY)

1-29-19

COO449345

Full Name (Last, First, MI)

Department Name

Job Title

Supervisor for this Position

Assigned Department #

Chemistry

Post-doctoral Research Associate

Radhey Srivastava

2552-2720

JAN 18 2019

Ray P. Authement  
College of Sciences

CLID/SSN

Date of Birth

Proposed Effective Date 01/29/2019

EEO# or ReqID Rea 682

New Position:

(If No, Incumbent TBN)

Yes  No

Street:

City

State ZIP

Contact Email: -

Home Phone: -

JAN 28 2019

RECEIVED

JAN 28 2019

Vice President  
for Academic Affairs

Office of the President

**ACTION TO BE TAKEN** (Choose ONLY one of the four in bold)

**New Hire**  Rehire  Continuing Appointment (Attach Resume/Application)

Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_

Full Time

Part Time

Percent Employed 100.00 %

Classified

Unclassified

Probational

Staff

Permanent

Academic/Faculty -

WAE (1245 hours max)

Tenure Track?  Yes  No

Emergency Temporary

End Date: \_\_\_\_\_

**Temporary (Pooled Position/Adjunct)**

From \_\_\_\_\_

To: \_\_\_\_\_

Full Time

Part Time

Percent Employed \_\_\_\_\_ %

Academic/Faculty

Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant

Doctoral Fellow

Graduate Research Assistant

Masters Fellow

Graduate Assistant

Tuition Waiver Only

Student Worker

Federal Work Study

Appointment Period:

Fall & Spring Semester

Fall Semester

Spring Semester

Summer Session

Other: \_\_\_\_\_

Fall Break

Spring Break

Summer Break

# of hours working per week: \_\_\_\_\_

**Job Change/Modify Appointment**

Department Change

Interim Appointment

Promotion (Classified only)

Position Change/Reallocation

Probation to Permanent  Granted  Not Granted

LWOP

From: \_\_\_\_\_

To: \_\_\_\_\_

LWP

From: \_\_\_\_\_

To: \_\_\_\_\_

**Salary Adjustment/Pay Rate Change** (attach justification)

Base Pay

Special Pay

Variable Pay

Other

Extra Compensation

Summer Pay

Home Dept Supervisor Approval: \_\_\_\_\_

(For Extra Comp Only)

**Termination/Agency Transfer Out/Cancel Appointment**

Resignation

Dismissal

Retirement

Expiration of Appointment

Death

Cancellation of Appointment

Transfer to: \_\_\_\_\_

**WORKLOAD AY**

Sem Course# Sec.# Credit Course Title

Sem	Course#	Sec.#	Credit	Course Title

Activities (i.e. advising, research, scholarship)

\_\_\_\_\_

RECEIVED

JAN 27 2019

Faculty Affairs

**COMMENTS/JUSTIFICATION:**

Post-doctoral appointment is effective from 01/29/19

Pay Rate: \$ 34,000.00

Indicate If:

Hourly  
 Monthly

Academic Year (9 mo.)  
 Annual Year (12 mo.)

Semester  
 Other

Does Not Earn Leave

**Funding Source:**

Main Operating Account: G0000438-330101 100.00 %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Adjunct Faculty Funds:

Graduate Assistant, Tuition Waiver:  Yes  No

Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: \_\_\_\_\_

Tenure Review Code: \_\_\_\_\_

(PROVOST OFFICE USE ONLY)

ms



**EDUCATIONAL DEGREES:**

Degree	Date	University	CIP Code	Major Area
Ph.D.	12/2017	BHU, Varanasi, India	40.0504	Organic Chemistry
M.Sc.	05/2009	Assam University, Silchar Assam.	?	Org. Inorg. Phys. Qua
B.Sc.	05/2007	Bolpur College, Bolpur, West Beng	?	Chem, Phys, Maths

Total years of full-time teaching experience (excluding G.A.): \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_  
 Total years of other professional-related experience: \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_

**List Recent Related Positions:**

Dates	Employer	Position
01/2018 to 01/2019	The University of Georgia	Research Scholar
to		
to		

If employed previously at UL Lafayette, indicate date \_\_\_\_\_ Department \_\_\_\_\_  
 Candidate meets the SACSCOC teaching criteria (check only one of the four primary options):

1.  By Degree (Undergraduate Only)      4.  By other Qualifications (check all that apply) attach justification and evidence  
 2.  By Terminal Degree (Undergraduate and Graduate Level)       Professional Experience       Honors and Awards Scholary  
 3.  Does not include instruction       Excellence in Teaching       Publications  
     Licensure

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] D

**Personnel Action Form Approvals**

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	Radhey Srivastava		1/18/19
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	Thomas Junk		1/18/19
(3) Dean of College (if Applicable)	Azmy Ackleh		1/18/19
(4) Dean of Graduate School (if Applicable)	Not Applicable	N/A	-
(5) Faculty Affairs (Academic Affairs Only)	Not Applicable		1.28.19
(6) CHRO/EEO:	Paul D. Thomas		1/29/19
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	Budget/Finance	SPFAC	01/25/19
(8) Vice President:			
(9) Provost (if Applicable)	Jaimie Hebert		1/28/19
(10) President:	Dr. E. Joseph Savole		1/29/19
(11) Vice President, Administration:	Jerry Luke LeBlanc		1/25/19

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: C00440562 EEO Number: Reg 682 UE

Job Code 19-4031 Position Number 998266

FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_